

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **MAT-SU BOROUGH SCHOOL DISTRICT** **ADMINISTRATION BUILDING** **501 N. GULKANA STREET, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, AUGUST 7, 2012

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: 06/28/12
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Port MacKenzie Presentation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Greater Butte RSA Board of Supervisors: 01/12/12
 - b. Greater Talkeetna RSA Board of Supervisors: 05/10/12
 - c. Local Road Service Area Board of Supervisors: 05/17/12
 - d. Parks, Recreation, and Trails Advisory Board: 04/23/12
 - e. Planning Commission: 06/04/12, 06/18/12, Resolution Serial No. 12-09
 - f. Platting Board: 06/07/12
 - g. Port Commission: 05/21/12, Resolution Serial Nos. 12-004, 12-005
 - h. Waste Water and Septage Advisory Board: 03/14/12
2. Community Council Minutes:
 - a. Big Lake Community Council: 01/11/12, 02/08/12, 03/14/12, 04/11/12, 05/09/12
 - b. Chase Community Council: 01/19/12
 - c. Chickaloon Community Council: 01/11/12, 05/09/12
 - d. Meadow Lakes Community Council: 02/08/12, 04/11/12

G. INFORMATIONAL MEMORANDUMS

1. IM No. 12-180: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF JUNE 1, 2012, THROUGH JULY 24, 2012.

VII. UNFINISHED BUSINESS

- A. Resolution Serial No. 12-084: A RESOLUTION TO SUBMIT AN ADVISORY QUESTION TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 2, 2012, REGULAR BOROUGH ELECTION TO DETERMINE WHETHER THE PUBLIC SUPPORTS

CHANGING THE REGULAR ELECTION DATE FROM THE FIRST TUESDAY IN OCTOBER TO THE FIRST TUESDAY IN ~~NOVEMBER~~ APRIL. *(Sponsored by Assemblymember Colligan)*

1. IM No. 12-156

VIII. VETO

- A. Resolution Serial No. 12-087: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR MASCOT OPERATING ASSISTANCE AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH MASCOT REGARDING THE USE OF THE FUNDS. *(Veto issued July 27, 2012.)*

1. IM No. 12-163

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

- B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 12-077: AN ORDINANCE CREATING EAGLE'S BLUFF, BELLA HAVEN AND BENCH VIEW NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 465, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

- a. IM No. 12-130

2. Ordinance Serial No. 12-078: AN ORDINANCE CREATING NORTH CAROUSEL WAY NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 472, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

- a. IM No. 12-131

3. Ordinance Serial No. 12-079: AN ORDINANCE CREATING SOUTH STARLIGHT LANE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 475, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT,

AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 12-132

4. Ordinance Serial No. 12-080: AN ORDINANCE CREATING PORTION OF GOLD RUSH ESTATES NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 479, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 12-133

5. Ordinance Serial No. 12-081: AN ORDINANCE CREATING SHADOWMERE ESTATES PHASE I NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 481, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 12-134

6. Ordinance Serial No. 12-082: AN ORDINANCE CREATING NORTH MEADOW LAKES LOOP NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 485, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM NO. 12-135

7. Ordinance Serial No. 12-083: AN ORDINANCE CREATING SOUTH ALAN'S DRIVE, WEST DAGG DRIVE AND SOUTH ROLF CIRCLE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 471, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 12-136

8. Ordinance Serial No. 12-084: AN ORDINANCE CREATING PAMELA DRIVE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 482, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO

PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 12-137

9. Ordinance Serial No. 12-095: AN ORDINANCE ACCEPTING AND APPROPRIATING \$318,299 FROM THE ALASKA STATE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, TO FUND 475, PROJECT NO. 20385 FOR THE HUMAN SERVICES COMMUNITY MATCHING GRANT.

a. Resolution Serial No. 12-091: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PARTICIPATION IN THE HUMAN SERVICES COMMUNITY MATCHING GRANT PROGRAM.

b. Resolution Serial No. 12-092: A RESOLUTION ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENTS WITH THE SUB-GRANTEE AGENCIES.

(1) IM No. 12-154

10. Ordinance Serial No. 12-096: AN ORDINANCE AMENDING THE APPLICABILITY OF MSB 17.28, INTERIM MATERIALS DISTRICT; AND THE APPLICABILITY OF MSB 17.30, CONDITIONAL USE PERMIT FOR EARTH MATERIAL EXTRACTION ACTIVITIES; FOR THE PORT MACKENZIE SPECIAL USE DISTRICT.

a. IM No. 12-155

11. Ordinance Serial No. 12-097: AN ORDINANCE ADOPTING THE MATANUSKA-SUSITNA BOROUGH WETLANDS MANAGEMENT PLAN AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES.

a. Resolution Serial No. 12-093: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH WETLANDS MANAGEMENT PLAN.

(1) IM No. 12-158

12. Ordinance Serial No. 12-098: AN ORDINANCE PLACING ON THE BALLOT OF THE OCTOBER 2, 2012, REGULAR ELECTION, A QUESTION FOR THE QUALIFIED VOTERS OF THE WILLOW FIRE SERVICE AREA NO. 35 TO INCREASE

THE MILL LEVY FOR THE WILLOW FIRE SERVICE AREA
NO. 35 FROM 1.37 TO 2.50 EFFECTIVE JULY 1, 2013. *(Sponsored
by Assemblymember Halter)*

a. IM No. 12-159

13. Ordinance Serial No. 12-100: AN ORDINANCE APPROVING AN APPROPRIATION OF \$750,000 FROM BOGARD ROAD SERVICE AREA NO. 25 FUND BALANCE, FUND 279, TO FUND 410, PROJECT NO. 30045, FOR BOGARD ROAD SERVICE AREA NO. 25 CAPITAL PROJECTS.

a. IM No. 12-162

14. Ordinance Serial No. 12-101: AN ORDINANCE APPROVING AN APPROPRIATION OF \$175,000 FROM WILLOW ROAD SERVICE AREA NO. 20 FUND BALANCE, FUND 276, TO FUND 410, PROJECT NO. 30042, FOR WILLOW ROAD SERVICE AREA NO. 20 CAPITAL PROJECTS.

a. IM No. 12-164

15. Ordinance Serial No. 12-102: AN ORDINANCE ACCEPTING AND APPROPRIATING \$150,000 IN GRANT FUNDS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT FOR THE WEST LAKES FIRE SERVICE AREA NO. 136, FISCAL YEAR 2013 DESIGNATED LEGISLATIVE GRANT PROJECTS.

a. Resolution Serial No. 12-094: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR AN ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT GRANT FOR THE WEST LAKES FIRE SERVICE AREA NO. 136.

(1) IM No. 12-166

16. Ordinance Serial No. 12-103: AN ORDINANCE PROVIDING FOR A RESIDENTIAL REAL PROPERTY TAX EXEMPTION OF \$20,000 OF THE ASSESSED VALUE FOR AN OWNER OCCUPIED RESIDENCE AND SUBMITTING THE QUESTION TO THE QUALIFIED VOTERS AT THE OCTOBER 2, 2012, REGULAR BOROUGH ELECTION. *(Sponsored by Mayor DeVilbiss)*

a. IM No. 12-167

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

2. ACTION MEMORANDUMS

- a. AM 12-112: AWARD OF BID NO. 12-187 TO ATS ALASKA FOR A CONTRACT AMOUNT OF \$667,547 FOR DISTRICT-WIDE SAFETY AND SECURITY UPGRADES, PHASE III.
- b. AM No. 12-113: AWARD OF PROPOSAL NO. 12-189 TO DOWL HKM IN THE AMOUNT NOT TO EXCEED \$150,000 FOR MAT-SU FISH PASSAGE PROJECT DESIGN.
- c. AM No. 12-114: AWARD OF PROPOSAL NO. 12-194 TO USKH, INC. IN THE AMOUNT OF \$796,000 FOR DESIGN OF ATHLETIC COMPLEXES.

X. NEW BUSINESS

A. INTRODUCTION (for public hearing – 08/09/12, Borough School District Administration Building)

- 1. Ordinance Serial No. 12-105: AN ORDINANCE ACCEPTING \$839,285 FROM THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES AND APPROPRIATING \$392,923 FOR THE INGRESS AND EGRESS ACCESS PROJECT FOR COTTONWOOD CREEK ELEMENTARY SCHOOL, PROJECT NO. 40108, FUND 400, AND \$446,362 FOR THE INGRESS AND EGRESS ACCESS PROJECT FOR COTTONWOOD CREEK PUBLIC SAFETY BUILDING, PROJECT NO. 10027, FUND 405.
 - a. IM No. 12-176

B. INTRODUCTIONS (For public hearing – 08/21/12 , Borough School District Administration Building)

- 1. Ordinance Serial No. 12-106: AN ORDINANCE AUTHORIZING CONVEYANCE OF BOROUGH-OWNED REAL PROPERTY, LAKE LUCILLE PARK, TO THE CITY OF WASILLA AFTER CERTAIN CONDITIONS ARE SATISFIED (MSB006279).
 - a. IM No. 12-143
- 2. Ordinance Serial No. 12-107: AN ORDINANCE ACCEPTING AND APPROPRIATING \$8,335,000 FOR A PORTION OF THE FISCAL YEAR 2013 DESIGNATED LEGISLATIVE GRANT

PROJECTS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.

- a. Resolution Serial No. 12-095: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A PORTION OF THE FISCAL YEAR 2013 DESIGNATED LEGISLATIVE GRANT PROJECTS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.
 - (1) IM No. 12-149

3. Ordinance Serial No. 12-108: AN ORDINANCE APPROPRIATING \$700,000 FROM THE GREATER BUTTE ROAD SERVICE AREA NO. 26 FUND BALANCE, FUND 280, TO FUND 410, PROJECT NO. 30046, FOR GREATER BUTTE ROAD SERVICE AREA NO. 26 CAPITAL PROJECTS.
 - a. IM No. 12-172

4. Ordinance Serial No. 12-109: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,000 FROM THE ALASKA RAILROAD CORPORATION TO FUND 480, PROJECT NO. 47011, ARCHAEOLOGICAL SURVEYS, TO CONDUCT AN ARCHAEOLOGICAL SURVEY, EVALUATION, AND INVENTORY OF HISTORIC AND PREHISTORIC SITES WITHIN THE PROPOSED 200-FOOT RAILROAD RIGHT-OF-WAY BETWEEN THE CITY OF HOUSTON AND PORT MACKENZIE.
 - a. Resolution Serial No. 12-096: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO CONDUCT AN ARCHAEOLOGICAL SURVEY, EVALUATION, AND INVENTORY OF HISTORIC AND PREHISTORIC SITES WITHIN THE PROPOSED 200-FOOT RAILROAD RIGHT-OF-WAY BETWEEN THE CITY OF HOUSTON AND PORT MACKENZIE.
 - (1) IM No. 12-173

5. Ordinance Serial No. 12-110: AN ORDINANCE ACCEPTING AND APPROPRIATING A FISCAL YEAR 2013 DESIGNATED LEGISLATIVE GRANT IN THE AMOUNT OF \$23,500,000 FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT FOR THE SOUTH CENTRAL RAIL EXTENSION FROM PORT MACKENZIE TO THE MAINLINE, TO FUND 490, PROJECT NO. 75001.
 - a. Resolution Serial No. 12-097: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO

THE NECESSARY AGREEMENTS WITH THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT FOR THE SOUTH CENTRAL RAIL EXTENSION FROM PORT MACKENZIE TO THE MAINLINE PROJECT.

(1) IM No. 12-177

6. Ordinance Serial No. 12-111: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,500 FROM THE ALASKA STATE DEPARTMENT OF EDUCATION TO FUND 480, PROJECT NO. 20364, FOR CONTINUING EDUCATION GRANTS AT THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW LIBRARIES.

a. Resolution Serial No. 12-098: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING EDUCATION GRANTS FOR THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.

(1) IM No. 12-178

7. Ordinance Serial No. 12-112: AN ORDINANCE REAPPROPRIATING \$200,000 FROM FUND 490, PROJECT NO. 75005, TO FUND 480, PROJECT NO. 15035, TOURISM INFRASTRUCTURE AND FUND 440, PROJECT NO. 15040 RABBIT SLOUGH – ACCESS AND PARKING LOT EXPANSION, AND COTTONWOOD CREEK – ACCESS AND PARKING LOT EXPANSION.

a. Resolution Serial No. 12-099: A RESOLUTION OF MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE BUDGET FOR PROJECT NO. 75005 HATCHER PASS REAL ESTATE DEVELOPMENT PLAN, AND APPROVING THE SCOPES OF WORK AND AMENDED BUDGETS FOR PROJECT NO. 15035, TOURISM INFRASTRUCTURE, PROJECT NO. 15040, RABBIT SLOUGH – ACCESS AND PARKING LOT EXPANSION AND PROJECT NO. 15040, COTTONWOOD CREEK – ACCESS AND PARKING LOT EXPANSION.

(1) IM No. 12-182

C. INTRODUCTION (For public hearing – 09/18/12, Borough School District Administration Building)

1. Ordinance Serial No. 12-104: AN ORDINANCE CREATING ROSE GLENN ESTATES NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 477, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO

PROCEED WITH THE IMPROVEMENT, AND ASSESSING
EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT
THE COSTS OF THE IMPROVEMENT.

a. IM No. 12-175

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

F. REFERRALS (For referral to the Planning Commission for 90 days or other
date specified by the Assembly)

XI. RECONSIDERATION

XII. EXECUTIVE SESSION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. ADJOURNMENT

**Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting
should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.**